

MINUTES OF THE REGULAR MEETING OF THE
NEW YORK STATE BRIDGE AUTHORITY

HELD AT HEADQUARTERS, HIGHLAND, N.Y. ON
April 21, 2016

Business agenda documents/reports are mailed to the Board Members and General Counsel one week prior to the meeting. Board meetings are web cast and are available on-line.

IN ATTENDANCE:

BOARD MEMBERS:

Gerentine, Richard A., Chairman
Ramaglia, Joseph, Vice Chairman
Dressel, Roderick O., Commissioner
Higgins, Roger P., Commissioner

OFFICERS:

Ruggiero, Joseph, Secretary
Bushek, Brian, Treasurer
Whitbeck, Carl G., Counsel

Chairman Gerentine called the meeting to order at 3:13 pm. Chairman Gerentine noted that Vice Chairman Ramaglia was in attendance via visual and audio communications through Skype. Chairman Gerentine called for a motion to adopt the minutes of the March 17, 2016 Regular meeting. On motion of Commissioner Higgins, seconded by Commissioner Dressel, the minutes of the March 17, 2016 Regular meeting were adopted unanimously.

ENGINEERING:1) System-Wide Hazardous Spill Response Service Bid – BA-2016-OE-112-OT

Mr. Wright reported to the Board that the Authority advertised for this opportunity in the NYS Contract Reporter with bids due April 7th. Two responses were received. The contractors shall be on call for emergency response to any Authority incidents involving hazardous materials. The contractors will also provide hazardous waste disposal services for the routine wastes produced by our maintenance program. This is a three year term assignment and is paid on a time and material basis. Mr. Wright recommended awarding two (2) individual agreements at \$25,000.00 each to Miller Environmental Group, Inc., and American Petroleum Equipment & Construction Company, Inc., (APECCO) to provide emergency response and environmental clean-up services on a time and material basis. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 016-037

Resolution Date: April 21, 2016

WHEREAS, the New York State Bridge Authority has determined it is in the public interest to award two (2) three year term agreements for emergency spill response and environmental clean-up services to be designated BA-2016-OE-112-OT ; and

WHEREAS, the need to respond to emergencies with appropriate hazardous disposal equipment is paramount to health and safety; and

WHEREAS, the Authority's Engineering department has reviewed and approved the cost proposal; now therefore

BE IT RESOLVED that the Board of Commissioners of the New York State Bridge Authority issue two (2) individual purchase orders to (1) Miller Environmental Group, Inc., of Rock Tavern, New York and; and (2) American Petroleum Equipment & Construction Company, Inc., (APECCO) of Walden, New York, each in the amount of \$25,000.00 to be paid on a time and material basis; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21st day of April, 2016.

Joseph Ruggiero, Secretary

2) Walkway Over the Hudson Project Work Assignment #5

Mr. Wright indicated to the Board in April of last year, the Board approved the 5-year Programmatic Agreement with the NYS Office of Parks, Recreation and Historic Preservation to allow for NYSBA to provide Parks with our expertise regarding the preservation of the WOTH bridge deck and the regular maintenance it requires. This agreement provides for basic work and engineering review and requires that Parks agree to reimburse NYSBA for any monetary outlays for engineering or other work that are not NYSBA's responsibility. Mr. Wright recommended an approval of Project Work Assignment #5, which is the Metro-North Railroad Force Account to cover engineering and administration, direct supervision inspection, transportation and flagging and any contingencies related to their services at the WOTH railing rehabilitation project. Metro-North has estimated their fee at \$40,600.00. The assignment has been approved and signed by Parks. No authorization from the Comptroller is necessary as it is under the \$50,000.00 threshold. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 016-038

Resolution Date: April 21, 2016

WHEREAS, in April 2015 the Authority Board authorized the execution of the Programmatic Agreement with NYS OPRHP (Parks) to allow for NYSBA's continued bridge deck expertise and engineering review of the Walkway Over the Hudson (WOTH); and

WHEREAS, said agreement requires Parks to reimburse NYSBA for any monetary expenditures which are not NYSBA's responsibility; and

WHEREAS, Project Work Assignment #5 under this agreement covers the Preliminary Engineering, Construction Engineering, inspection and flagging related to the WOTH Railing Repair over Metro-North and approved by NYS OPRHP; and

WHEREAS, Metro-North Railroad will perform these tasks within a not-to-exceed amount of \$40,600.00, with the understanding that these expenses will be reimbursed by NYS Parks under the above referenced Programmatic Agreement; now therefore

BE IT RESOLVED that the Executive Director, or his designee, be authorized to execute the Scope of Work; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21st day of April 2016.

Joseph Ruggiero, Secretary

3) Quarterly Accident Report

Mr. Wright stated that he and the Manager of Maintenance reviewed all of the accidents in the fourth quarter to determine if something could be done to possibly prevent similar accidents from happening in the future. All of the accidents were believed to be from driver error: driving too fast for weather conditions, not paying attention and/or distracted driving. However, Mr. Wright will be performing further investigation into two of the accidents to potentially prevent future similar accidents. Mr. Wright noted accidents were down due to a mild winter. No action was required by the Board.

4) Jobs In Monthly Progress

Mr. Wright advised the Board regarding the Engineering Jobs in Progress Report for the month of April. Mr. Wright mentioned that the Railing and Sidewalk Replacement construction at Rip Van Winkle Bridge starts in June. Mr. Wright also mentioned the Walkway Over the Hudson railing rehab project is on-going. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Commissioner Dressel, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 016-039

Resolution Date: April 21, 2016

WHEREAS, the Board has reviewed the monthly Engineering Progress Report on Capital Project Status; and

BE IT RESOLVED that the Engineering Progress Report is accepted as an instrument documenting the Board's briefing of Capital Construction activities; and

BE IT FURTHER RESOLVED that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21st day of April 2016.

Joseph Ruggiero, Secretary

FINANCIAL:1) Investment Transaction Report

Mr. Bushek reviewed the Investment Report for the month of March noting four investments for the month. Mr. Bushek mentioned interest yields remain stable. Chairman Gerentine called for a motion. On a motion of Commissioner Higgins, seconded by Vice Chairman Ramaglia, the following resolution was adopted unanimously:

NEW YORK STATE BRIDGE AUTHORITY
BOARD RESOLUTION

Resolution No.: 016-040

Resolution Date: April 21, 2016

WHEREAS, the investment control procedures for the New York State Bridge Authority provide that the Board shall review and approve the report of investment transactions completed since the meeting of the Board on March 21, 2016; now therefore and,

BE IT RESOLVED, that the Board of Commissioners of the New York State Bridge Authority the New York State Bridge Authority does hereby concur with and approve the investment report as filed with this body on this date for the purpose noted; and

BE IT FURTHER RESOLVED, that the Executive Director, or his designee, is hereby authorized and directed to take the necessary measures to implement this resolution.

IN WITNESS WHEREOF, this resolution has been duly adopted this 21st day of April, 2016.

Joseph Ruggiero, Secretary

2) Quarterly Operations Report Q4 2015

Mr. Bushek advised the Board that the Traffic increased 2.65% for 2015 as a result of increases in both passenger (2.68%) and commercial (2.26%). Revenue increased 2.58% due to the traffic increases which persisted with continuing low fuel prices and milder winter weather. Operating expenses decrease \$326,000, a net result of several factors with two significant expense categories decreasing: a \$450,000 decrease in Salaries associated with one time contractually obligated pay increases and the settlement of a labor dispute in 2014 and revised staffing schedules in 2015 reflecting increased E-ZPass utilization; a \$476,000 decrease in the cost for the retirement system associated with both a reduction from the annual invoice paid to the NYS retirement system and the implementation of GASB 71 that reflects pension expenditures based on actuary calculation dates, unlike prior years. Operating expenses were budgeted at \$31.6 million for 2015, which includes \$2.0 million for accrual post-employment benefits and \$1.6 million for depreciation of the Walkway Over The Hudson booked at year end. As of 12/31, \$29.3 million was spent. No action required by the Board.

3) Accident Review Committee Report – Q1 2016

Mr. Bushek reported that there were 45 accidents on Authority facilities in the first quarter of 2016 compared with 68 the previous year. No action was required by the Board.

REPORTS TO BOARD:1) Monthly Activity Report of the Executive Director

The Monthly Activity Report was submitted by Executive Director Joseph Ruggiero noting no expenditures.

2) March 2016 Traffic and Revenue Analysis

Mr. Ruggiero noted for the month of March traffic increased 8.67% and revenue increased 9.84%. No action was required by the Board.

3) March 2016 E-ZPass Sales Analysis

Mr. Ruggiero indicated that year-to-date 2016 tag sales were 1,123, compared to 1,183 sold year-to-date 2015. No action was required by the Board.

This concluded the regular meeting. Chairman Gerentine asked for a motion to adjourn the meeting. On a motion of Commissioner Dressel, seconded by Vice Chairman Ramaglia, and approved unanimously, the regular meeting adjourned at 3:25 P.M.

The next Meeting of the Board of Commissioners meeting is scheduled for May 12, 2016 at 3:00 P.M. at Headquarters. This meeting replaces the previously scheduled May 19th meeting.